

Department of Earth and Space Sciences
Meeting of the Faculty
Friday, October 2, 2015
2:30 p.m. JHN 111
Agenda

Call to Order - Meeting of the Faculty in Open Session

Approval of Meeting Minutes

- June 5, 2015 Faculty Meeting Minutes

Announcements

- Introduction of Lauren McOwen, new Office Assistant
- Various Good News Announcements
- Alan Gillespie's retirement party at the Burke Museum, October 7th at 5:30 p.m.
- Report all field camp and any other incidents through OARS
- PPL requests (sabbaticals) due to Bruce by November 18th
- Visa extensions and date changes
 - If the incoming visitor needs to change their dates or want to extend their visit and a new DS2019 has to be re-issued, the visitor will be responsible for the charges. Depending on the circumstances, costs range from \$45 to \$213 per change. This information will be updated shortly on the *International Visitor Request Form* on the ESS intranet.
 - Other Visa notes: Please allow a minimum of three months prior to the visitor's arrival when requesting a visa. They are taking a lot longer to issue.
- Reminder about Teaching Matrix - Roe

Reports and Business

Curriculum (Gorman-Lewis)

Undergraduate Program (Roe)

Graduate Program (Creager)

Standing Committees

Admissions (Buick)

Computing (Harnett)

Oversight (Brown/McCarthy) – Will report in spring quarter

Prelim (Gorman-Lewis/Schmidt)

Promotion, Reappointment & Merit (Holzworth/Catling)

Scholarships, Fellowships, and Awards (Bergantz)

Old Business

New Business

Adjourn to Executive Session (approx. 3:00 p.m.)