

University of Washington
Department of Earth and Space Sciences
Meeting of Academic and Research Faculty in Open Session
Friday, November 1st, 2013 – 3:00pm, 026 Johnson Hall

Department Chair Robert Winglee called the meeting to order at 3:00 p.m.

Approval of Minutes of 10/04/13 Open Session minutes

The draft minutes were circulated for review and were approved.

Meeting synopsis:

1. Announcements
2. Reports and Business
3. Old Business
4. New Business
5. Adjournment

1. Announcements

- April Huff has joined us as the new Chair's Assistant
- Dana Hansen is coordinating the Combined Fund Drive, please seek her out if you are interested in donating
- Bourgeois updated the faculty on the College Council. The College Council is currently exploring ways to maximize the success of joint hires, how prioritizing joint hires affects teaching core disciplinary courses, and what is the right size of the College.
- Harnett updated the faculty on proposed salary step changes from the Faculty Senate. The current plan would be to increase promotion based increases to 12% from 7.5% and introduce 8% merit step increases. The # of steps would depend on rank, and steps would typically occur 4 years apart. It would be keeping the current system of market increases while introducing quality adjustments.
- Michele Conrad reminded faculty that some recently updated policies have gone out including vehicle insurance, field trip volunteers, and reimbursement deadlines
- Winglee thanked the faculty for their donations to Friends of ESS which allows us to support events like Open House, Awards, and Graduation
- Winglee informed the faculty that classroom space is scarce and faculty should actively prepare to be more flexible or the possibility of having to teach outside of Johnson Hall
- Winglee announced that Kirk Johnson from the Smithsonian is visiting and faculty should contact him if they wish to meet with him.
- Winglee announced that a celebration of Gary Hansen's life will be held on Nov. 2nd and that faculty should RSVP to Ron Sletten
- Winglee informed the faculty that we recently had an incident where a student brought a firearm to class. He encouraged faculty to report any concerns they or their students have immediately.

- Cowan informed the faculty that thanks to an anonymous donor ESS was able to host a private GSA function which saw 40-50 people and may be something we are interested in continuing

2. Reports and Business

- *Admissions* (Buick/Crider) – Nothing to report
- *Curriculum* (Waddington) – All MESSAGE core course applications have been passed along to the College
- *Undergraduate Program* (Roe) – Field camp has 2-3 students each year who can't do Montana, so Roe is collecting local projects as a possible alternative to the traditional field camp. This would be related to student disabilities (vs desire) but would not require a formal DSO recommendation. Roe will work with the Curriculum Committee to further develop this idea.

Noell Bernard-Kingsley presented on the Academic Misconduct Procedures for the department. They are currently in the draft stage, but outline faculty options and recommendations on minimizing academic misconduct. The procedures will be made available online once finalized. Noell Bernard-Kingsley announced that the 1st mandatory UG meeting is happening soon, it is hopeful that we introduce our students to departmental resources sooner and try to catch some of the unofficial majors

- *Graduate Program* (Creager) – Waddington announced that graduate annual reports would be coming out soon and that faculty should keep an eye out for them.

Waddington reported that the NSF presentations went well and that this is something we should encourage our students to pursue as they come with tuition waivers and have a high awardance rate. The deadline is Nov. 8th and it would be helpful to do this earlier next year and possibly making it permanent or part of ESS 594 in the future.

- *Development* – Nothing to report
- *Computing* (Harnett) – Nothing to report
- *Scholarship* – Nothing to report
- *Prelim Committee* (Brown / Cowen) – The prelim process is complete for this year and the graduate students will be providing detailed feedback in the near future which will be presented on in a future faculty meeting.
- *Promotion, Reappointment, and Merit* – Nothing to report.
- *Scholarships, Fellowships, and Awards* – Nothing to report

3. New Business

- Winglee announced that the College Initiatives process is starting for the next cycle and that ESS will be moving forward with the Hazards Initiative again. The Initiative needs volunteers and will be headed by David Schmidt.
- Steig announced that the search committee for the Future of Ice Initiative has been formed and they hope to have draft ads out in the near future.

4. Old Business

5. Adjournment

The open session adjourned to the Executive Session at 4:30.

Minutes by Nathan Briley
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Present:

Faculty: Abramson, Bodin, Bourgeois, Brown, Buick, Catling, Cowan, Creager, Crider, Duvall, Gorman-Lewis, Harnett, Holzworth, Houston, Huntingon, Koutnik, Montgomery, Roe, Schmidt, Steig, Stone, Teng, Troost, Vidale, Waddington, Warren, Winglee (Chair), Wood

Staff, Students, and Guests: Amador, Bernarnd-Kingsley, Briley, Conrad, Hansen, Huff, Sumner