Department Chair Bruce Nelson, called the meeting to order at 2:35 p.m.

Approval of the June 5, 2015 Open Session Meeting Minutes.

The draft minutes were circulated for review and were approved.

Meeting synopsis:
1. Announcements
2. Reports and Business
3. Standing Committees
4. Old Business
5. New Business
6. Adjournment

1. Announcements
   a. Introduction of Lauren McOwen, new Office Assistant
   b. Various good news announcements
      • Alexis Licht will begin September 1, 2016
      • Jody Bourgeois received the Sloss Award from the Sedimentary Geology Division of the Geological Society of America (GSA). The award will be presented at the GSA on November 3, 2015.
      • Ian Joughin was announced as a newly elected AGU fellow.
      • Faculty and professional staff received merit increases as of 9/1/15
      • Next year’s merit increases are projected to be at 1.8% and the Department may have to pay the difference to bring the increases up to 2%
      • The Departments endowment total is just over $5 million, and it would be great if we could double this amount during the UW campaign.
      • The year’s colloquia speakers will present expertise from within the Department and the schedule filled very quickly. Thank you to all volunteers.
      • UW Innovation Award opportunity announced. The UW is looking to give $250K for two years (without overhead) for high risk innovation. Please do not pass-up this opportunity.
   c. Alan Gillespie’s retirement party will be at the Burke Museum, Wednesday, October 7, at 5:30pm
   d. Please report all Field Camp accidents and all other incidents or injury through OARS
   e. PPL requests (sabbaticals) due to Bruce by November 18, 2015
f. Visa extensions and date changes
   • The department pays the fee for the initial visa application. If the incoming visitor needs to change their dates or wants to extend their visit and a new DS2019 form needs to be re-issued, the sponsor or visitor will be responsible for additional charges. Depending on the circumstances, costs range from $45 to $213 per charge. This information will be updated shortly on the International Visitor Request Form on the ESS intranet.
   • Other visa notes: Please allow a minimum of three months prior to the visitor’s arrival when requesting a visa. They are taking much longer to issue.

g. Reminder about Teaching Matrix – Please let Roe know about buyouts and PPL’s as soon as possible.

2. Reports and Business
   a. Curriculum (Huntington/Roe) – Nothing to Report
   b. Undergraduate Program (Roe) – Nothing to Report
   c. Graduate Program (Creager) – Nothing to Report

3. Standing Committees
   a. Admissions (Buick) – Nothing to report
   b. Computing (Harnett) – Tabled until next meeting
   c. Oversight (Brown/McCarthy) – Will report in spring quarter
   d. Prelim (Gorman-Lewis/Schmidt) – To present during Executive Session
   e. Promotion, Reappointment & Merit (Holzworth/Catling) – To present at Executive Session
   f. Scholarships, Fellowships and Awards (Bergantz) – Nothing to report

4. Old Business - none

5. New Business - none

6. Adjournment
   a. The faculty adjourned at 3:05pm

Minutes by: Sue Bernhardt
Attendees - Faculty: Abramson, Bergantz, Bodin, Bourgeois, Brown, Buick, Christianson, Collins, Cowan, Creager, Crider, Duvall, Gorman-Lewis, Holzworth, Koutnik, McCarthy, Nelson (Chair), Nittrouer, Odom, Roe, Schmidt, Sletten, Stone, Swanson, Teng, Vidale, Waddington, Walters, Winebrenner.
Staff, Students, and Guests: Bernard-Kingsley, Bernhardt, Hansen, Schanz, Schleicher