

Department of Earth and Space Sciences  
Meeting of the Faculty  
Friday, January 6, 2017  
JHN 026 ~ 2:30 p.m.

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**MINUTES**

**Call to Order - Meeting of the Faculty in Open Session**

Department Chair Bruce Nelson called the meeting to order at 2:33

**1. Approval of Meeting Minutes**

- The **December 2, 2016** Faculty Meeting Minutes were circulated and approved.

**2. Announcements**

- Alison Duvall accepted the Leopold medal and presented the Sharp Lecture at AGU. Her award acceptance and talk is available at the AGU On Demand site.
- Prospective Grad Open House will be held February 23-25. The dinner is on Thursday and everyone should plan to attend (Noell).
- Reminder: As part of the UW's new fundraising campaign – “Be Boundless” – the University will match gifts made by current and retired faculty and staff members to endowed scholarships and graduate fellowships at a 50% rate. This program runs until the matching funds are exhausted or until June 30, 2020.
- HUSKY 100 nominations are still open, but close on January 23. Contact Bruce with suggestions.
- Tent City 3 is occupying the parking lot between Wallace and the Fisheries Buildings through Winter Quarter. See addressing homelessness page.
- Update your emergency contact information via UW employee self-service. Additionally, be safety aware: there have been several recent incidences of doors being jammed open and locks disabled after hours. Be vigilant about maintaining a safe environment.
- First Community and Diversity Discussion Group will be on Friday 13th at 12:30 in JHN 127, facilitated by Kate Huntington. All members of the ESS community are welcome. Questions and suggestions can be submitted via Catalyst page to foster discussion.

**3. Reports and Business**

- **Curriculum** (Gorman-Lewis) – Not everyone has responded yet to the survey regarding course prerequisites. Meghan has contacted you directly if we haven't heard from you. Please respond ASAP.
- **Undergraduate Program** (Roe) – Please look at website links on the course page. Not all links are current.
- **Graduate Program** (Creager) – Nothing to report.

**4. Standing Committees**

- **Admissions** (Buick) – Committee just had 1<sup>st</sup> meeting. 212 applications received, an increase over last year. Committee proposes using the same procedures as last year for evaluation (3 supporting reviews, 1 supporting advisor, appropriate resources for an RA or TA (with approval of Chair)).
- **Computing** (Harnett) – Nothing to report.
- **MESSAGe** (Crider) Nothing to report.
- **Oversight** (Brown/McCarthy) – Nothing to report.
- **Prelim** (Schmidt/Steig) – Nothing to report.

- **Promotion, Reappointment & Merit** (Holzworth/Catling) – Nothing to report.
- **Scholarships, Fellowships, and Awards** (Bergantz) – Nothing to report.
- **College Council Representation** (Waddington) – College Council has completed review of all mandatory promotion files, and is now moving on to non-mandatory cases. In February they are planning on dealing with Affiliate and Adjunct cases. The college council culture survey shows wide disparity in satisfaction across units. The council will also be looking into some shovel-ready sources of funding in anticipated loss of Federal research funding.

## 5. Old Business

## 6. New Business

- Discussion of Hiring Practices (use of rubrics, etc) (Harnett)
  - Harnett, Gorman-Lewis, Waddington, and Nelson attended an ADVANCE workshop on best hiring practices, which brought up many good points.
  - It was noted that most units are using hiring rubrics to more fairly evaluate candidates against each other. Construction of these rubrics should happen simultaneously with writing of the job advertisement.
  - Chadwick Allen, who spoke at this workshop, will be coming to the department on Friday, February 10 to speak to us on this subject.
- GeoClub Hawaii trip (Nelson)
  - We were looking for a faculty member to lead this, but Bergantz volunteered just before this meeting.

## 7. Adjourn to Executive Session (3:05 p.m.)

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Minutes by Scott Dakins.

Attendees: Faculty – Abramson, Bergantz, Brown, Buick, Christianson, Cowan, Creager, Crider, Duvall, Gorman-Lewis, Hallet, Harnett, Holzworth, Houston, Huntington, Licht, Nelson, Nittrouer, Steig, Teng, Vidale, Waddington, Walters, Winglee.

Staff, Students and Guests – Bernard-Kingsley, Bernhardt, Dakins, Koehler, Ludwig, McManus, Northway.