

Department of Earth and Space Sciences
Meeting of the Faculty
Friday, April 7, 2017
JHN 111 ~ 2:30 p.m.

MINUTES

Call to Order - Meeting of the Faculty in Open Session

Department Chair Bruce Nelson called the meeting to order at 2:37pm.

1. Approval of Meeting Minutes

- The **March 3, 2017** Faculty Meeting Minutes were circulated and approved.

2. Announcements

- Good news items
 - The ESS Research Gala was a great success, with 50 talks and posters, large audiences, much discussion, and \$1500 raised by the faculty – and matched by the department – towards the Gala Awards. A big thank you to Shelley Chestler and Joel Gombiner for leading the Gala Committee.
 - Jessica Badgley and Cassie Brigham have been awarded 2017 NSF Graduate Research Fellowship Awards, and Megan Mueller won an Honorable Mention.
 - For the second year in a row an ESS affiliated student has been selected as one of the Husky 100. Congratulations to ESS undergraduate Tyler Valentine (who also received Honorable Mention in the Goldwater Scholarship Competition).
 - Congratulations to Meghan Oxley who was honored as an Outstanding UW Woman – “a program designed to honor women from across campus as part of Women’s History Month” – recognizing the contributions of women at the UW.
 - In donor news, a deferred charitable gift annuity to benefit ESS’s MESSAGE program has been established by an alum. This is the beginning of a concentrated effort to build up endowments in support of the MESSAGE program.
- Bassett and Barksdale Award nominations are due Friday, April 14 at 5pm.
- Next Community & Diversity Discussion group meeting will be Friday, April 21, 11:30-12:20 in JHN 011. All ESS members are encouraged to attend.
- Marshalls are needed for both the ESS and the UW Commencement ceremonies. Graduation is Saturday, June 10.
- Building security issues and updates.
- Driver Safety and department field trips. A reminder to all faculty leading field trips that they are the primary agent of emphasizing safe behavior by drivers.
- A reminder to all faculty of the importance of submitting grades by the published deadlines. Failure to do so can have widespread and severe consequences for students.

3. Reports and Business

- **Curriculum** (Gorman-Lewis) – Demo of new Curriculum Management system (Oxley)
 - Meghan demonstrated the new Curriculum Management System that is being rolled out across campus. It will replace the paper approval process with one that is completely electronic, speeding up the entire curriculum manage process.
- **Undergraduate Program** (Roe) – Roe made short announcement regarding the teaching matrix, class schedule conflicts and late time-schedule revisions.
 - Late revision requests for any aspect of a course must route through Roe for approval, rather than rest on Lauren’s shoulders to accommodate.
 - Lauren will make an additional announcement at the June meeting regarding changes in how the University is scheduling classroom space, and therefore allotment of class times.

- Cowan updated the faculty regarding Field Camp Registration for this summer. Both the 3-week field camp section as well as the 6-week section are completely full, and we were barely able to accommodate the demand for spots this year.
- **Graduate Program** (Creager)
 - A reminder that graduate student activity reports were due to the faculty advisors on March 31, and that the advisors' responses are due April 14.

4. Standing Committees

- **Admissions** (Buick) – Buick provided an update on this year's graduate recruiting activities. As of this date, 3 applicants have accepted, 3 have declined, with 7 offers outstanding and a week to go until decisions are due. Buick notes that we will still accept late applications.
- **Computing** (Harnett) – Nothing to report.
- **MESSAGe** (Crider) – Nothing to report.
- **Oversight** (Brown/McCarthy) – Nothing to report.
- **Prelim** (Schmidt/Steig) - Nothing to report.
- **Promotion, Reappointment & Merit** (Holzworth/Catling) – A reminder to all faculty to complete their Scholarly Activity Reports in preparation for annual merit reviews.
- **Scholarships, Fellowships, and Awards** (Bergantz) – Deliberations on Awards and Scholarships is currently underway, and a reminder that the Barksdale and Bassett nominations are due on April 14.
- **College Council Representation** (Waddington)
 - Salary Planning: The Provost has instructed the Deans to prepare faculty salary plans by May 1.
 - The College is proposing to create a rotating seminar series for the next academic year to promote collaboration across the College. Each CoENV unit would dedicate one of its weekly colloquia during the academic year to a presentation that can engage College members from outside the unit. In the first year, the proposed speakers would be the unit heads (chairs/directors).

5. Old Business

6. New Business

7. Adjourn to Executive Session (3:30 p.m.)

Minutes by Scott Dakins.

Attendees – Faculty: Abramson, Bergantz, Bodin, Brown, Buick, Christianson, Collins, Cowan, Creager, Crider, Hallet, Harnett, Holzworth, Huntington, Koutnik, Licht, Montgomery, Nelson, Roe, Schmidt, Sletten, Steig, Stone, Teng, Vidale, Waddington, Walters, Winebrenner.
 Staff, Students, and Guests: Bernard-Kinglsey, Bernhardt, Dakins, Gomberg, Kelson, McManus, Northway, Oxley.