

Department of Earth and Space Sciences  
Meeting of the Faculty  
Friday, October 5, 2018  
JHN 011 ~ 2:30 p.m.

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**MINUTES**

**Dean Lisa Graumlich-** 2:33 pm, discussion regarding new hires and budget projections

- Welcomed new PNSN Director Harold Tobin and New Provost Mark Richards
- Budget discussion, three handouts given:
  - ESS BY17-19 Budget Projections (for core state budgets)
  - COENV faculty merit increases paid FY 2006-2019 by source
  - ESS State-Funded Faculty Salaries FY2010-FY2020
- Dean is asking each unit to plan how to pay for mandated merit increases for the remaining and next biennium. No additional state funding is expected.
  - Possible ways to adjust the deficit and pay for merit increases:
    - Fewer T.A.'s
    - Reduce lecturers by having tenure-track faculty teach more
    - Not replace retired faculty lines
    - Reduce number of staff
- College of Engineering offering direct to college admittance, ENGR has always been a pipeline to COENV and this may impact student rates. Also the college of arts & sciences wants to do DT DIVISION admits. May need to identify aggressive strategy to recruit students into the COENV.

**Call to Order - Meeting of the Faculty in Open Session**

Department Chair Ken Creager called the meeting to order at 3:18pm.

- **Approval of Meeting Minutes**
  - The **June 1, 2018** Faculty Meeting Minutes were circulated and approved.
- **Announcements**
  - Ken will be scheduling faculty review throughout the 2018-19 academic year. Full professors Autumn 18, Associate Professors Winter 19, Assistant Professors Spring 19.
  - In addition to Faculty Reviews, Ken will be scheduling a time to discuss each faculty member's thoughts on the department, specifically looking to get feedback on the important future directions of the department.
  - All teaching faculty requested to do a collegial review sometime during the 2018-19 academic year.
  - Apollo 50<sup>th</sup> anniversary July 2019. July 16-19, NASA has commission Space Grant to run student competitions and camps for several hundred students. Requests for faculty help, talks, lab openings, or volunteers.
  - A computer disk was recently stolen from the department, reminder to back up your data and protect your equipment.
  - Erika Harnett has taken a job with Amazon. Robert Winglee will be taking on teaching ESS 102 for Autumn 2018.
  - Rooms JHN 170 & 162 have new larger screens installed.
  - October 18, the Great Shakeout will occur. Sign up to participate.
  - Faculty and graduate committees have been updated and are on the ESS intranet, please let Ken know if any updates or changes that need to be made.
  - Meet the Post-docs event will be held Oct 11
- **Reports and Business**
  - **Curriculum** (Schmidt) – Gerard reported about the recent review of the undergraduate curriculum over the summer. The goals of this group were to look at the feedback that undergrads were not prepared for field camp, and to tighten up the geology track. The results were presented to Ken and David and several working groups are looking at plans for specific changes. Results will be presented in the November Faculty meeting.
  - **Undergraduate Program** (Roe) – Nothing to report.

- **Graduate Program** (Catling) – Nothing to report.
- **Standing Committees**
  - **Admissions** (Buick) – Nothing to report.
  - **Computing** (Walters) – Nothing to report.
  - **Diversity** (Huntington) – Diversity 1-page handouts will be sent out each faculty meeting to address different diversity issues. Passed out a page on avoiding gender bias in reference letter writing.
  - **MESSAGE** (Crider) – Reported on comprehensive exam results in the executive session.
  - **Oversight** (Bergantz/Conway) – Nothing to report.
  - **Prelim** (Gorman-Lewis/Winglee) – Presented the results of the exam in the executive session.
  - **Promotion, Reappointment & Merit** (Steig) – Nothing to report.
  - **Senate** (TBA) – Erika was the rep, Ken to appoint new rep.
  - **Scholarships, Fellowships, and Awards** (Stone) – Nothing to report.
  - **College Council Representation** (Bergantz/Steig) – Nothing to report.
- **Old Business**
  - Nothing to report.
- **New Business**
  - Nothing to report.
- **Adjourn to Executive Session** (3:48 p.m.)

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Minutes by Michelle Barr.

Attendees: Faculty –Abramson, Bodin, Buick, Catling, Christianson, Conway, Creager, Crider, Duvall, Fudge, Gorman-Lewis, Huntington, Koutnik, Licht, McCarthy, Nelson, Roe, Sletten, Steig, Stone, Teng, Tobin, Toner, Waddington, Winebrenner, Winglee.

Staff, Students and Guests: Barr, Bernard-Kingsley, Black, Cowan, Dakins, Gomberg, Graumlich, Harrington, Russel, Scott, Wirth.