

Department of Earth and Space Sciences  
Meeting of the Faculty  
Friday, November 2, 2018  
JHN 011 ~ 2:30 p.m.

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MINUTES

**Call to Order - Meeting of the Faculty in Open Session**

Department Chair Ken Creager called the meeting to order at 2:35 pm.

- **Approval of Meeting Minutes**
  - The **October 5, 2018** Faculty Meeting Minutes were circulated and approved.
  
- **Announcements**
  - Post-doc lightening talks were successful- will continue that tradition
    - Follow up with the Post-docs revealed that there are not many resources to help them transition into their appointment here. They will be working on creating a FAQ sheet for new incoming post docs.
    - They have also established a monthly meeting to collaborate and build the community
    - A Post-doc rep will now be attending faculty meetings and reporting back to the larger group.
  - Sabbatical Requests due to Ken by November 16.
  - Distinguished teaching award nominations due by noon, November 26.
  - Retreat planned for spring to discuss hiring plans.
  - GeoClub needs a faculty member to lead their spring break trip/seminar and are looking for a volunteer(s), please let Ken know if you are able to help out with this.
  - Any issues related to AHR should be sent to Michelle Barr with Scott Dakins cc'd.
  - Erin Wirth delivered her baby and both are doing well.
  
- **Reports and Business**
  - **Curriculum** (Schmidt)- Curriculum changes for courses are due by 11/5/18, to be approved by Spring 19. The review of the BA degree made modifications to electives to provide concentrations and is currently working through the administrative process. To help deal with the differences between the two field-camp courses, ESS 400 A& B will become separate listings as ESS 400 and ESS 401
  - **Undergraduate Program** (Roe) – See attached document “Undergrad Curriculum Update-Roe”.
  - **Graduate Program** (Catling) – The Provost has asked the Dean of our College for some ideas concerning graduate recruitment. The College (via Julia Parrish) asked David and other college GPCs to provide ideas that she could “condense to 1 page”. GPCs were only given a couple of days for such input. David drafted something and circulated it to the Chair and Roger Buick (Chair of Admissions) for comment; also Kate Huntington provided input on how to increase diversity amongst grad students. The ideas included generous 3-year graduate fellowships, provision of substantial ARCS-like top-off awards to top students, more RAs to help students develop research proposals, the maintenance and expansion of central support for cross-unit "value-added" programs that have significant success in getting top graduate students (e.g., Program on Climate Change and Astrobiology Program), creation of "esteem and prize committees" within each unit to help elevate the academic status of units through (inter)national awards, and provision of more central support for faculty to write big proposals that provide support for multiple graduate students sometimes over 5 years. To increase diversity, a range of ideas included named fellowships, change in the application procedures (e.g., waiving fees for economically-challenged diverse students), faculty education on best practices, and more elevation of awareness and participation in national and campus diversity groups. The hope is that there will be other opportunities for faculty to provide their input to this Graduate Fellowship Task Force, but David was not given any further info.
  
- **Standing Committees**

- **Admissions** (Buick) – Nothing to report.
- **Computing** (Walters) – Nothing to report.
- **Diversity** (Huntington) – A couple handouts were passed around about how to respond to comments or meeting presentations that discriminate against others or groups of people. A letter about sexist speech in the science community was also shared.
- **MESSAGE** (Crider) – Reported on comprehensive exam results in the executive session.
- **Oversight** (Bergantz/Conway) – Nothing to report.
- **Prelim** (Gorman-Lewis/Winglee) – Nothing to report
- **Promotion, Reappointment & Merit** (Steig) – The promotion package for Kate Huntington was presented in the executive session.
- **Senate** (TBA) – Ken to appoint new rep.
- **Scholarships, Fellowships, and Awards** (Stone) – Nothing to report.
- **College Council Representation** (Bergantz/Steig) – Nothing to report.
  
- **Old Business**
  - Nothing to report.
  
- **New Business**
  - Nothing to report.
  
- **Adjourn to Executive Session** (3:25 p.m.)

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Minutes by Michelle Barr.

Attendees: Faculty – Bergantz, Buick, Creager, Crider, Duvall, Gorman-Lewis, Hallett, Huntington, Koutnik, Licht, Montgomery, Roe, Schmidt, Sletten, Stone, Teng, Tobin, Toner, Waddington, Walters, Winebrenner.

Staff, Students, and Guests: Barr, Bernard-Kingsley, Dakins, Gomberg, Hoffman, Scott