MINUTES

Call to Order - Open Session (2:32)

Previous month’s meeting minutes to be voted upon via online Catalyst vote

- Announcements
  - Robert Winglee and Minze Stuiver passings
  - ESS Program Review and priorities for the year
  - Paros Chair nomination
    - Jerry Paros is a geophysicist and the founder of Paros Science in Redmond, WA.
    - Harold Tobin was nominated to hold the endowed chair. Formal announcement to be held in February.
  - Vote on our ESS Bake-Off submissions
  - Priorities for the upcoming year:
    - 10-year review is delayed until Fall 2022. Nonetheless, please begin preparing documentation.
    - Space Grant management is causing administrative delays. Please be patient.
    - Push to reopen Planetary Sciences faculty search. We will possibly reinterview previous candidates.
    - Budget cuts are being proposed. We will need to figure out how to absorb them.
      - Most absorption can be accommodating with existing retirements.
      - Allocation of TAs and RAs will require advanced planning.
    - We will be reviewing our utilizing of space to accommodate upcoming changes.
  - Update emergency contacts in Workday
  - Fang-zhen Teng gave a presentation on ESS alumni outreach.

- Reports and Business
  - Student Grad Reps (Kelsay Stanton)
    - The graduate students are doing a newsletter this year.
    - They will set up an online comment box.
  - Undergraduate Program (Roe) – Nothing to report
  - Graduate Program (Catling) – David Catling provided an update regarding a modification to the Grad Student Activity Report

- Standing Committees
  - Admissions (Buick) – Nothing to report
  - Computing (Walters) – Nothing to report
  - Curriculum (Gorman-Lewis) – Drew Gorman-Lewis provided an update on Math course numberings are changing, 300 to 200.
    - Math 307 and 308 are pertinent to us as prereqs
    - We will need to update our course prereqs accordingly.
  - Diversity (Huntington) – Kate Huntington provided an update on best practices to reduce bias in graduate admissions.
Old Business

New Business

Adjourn to Executive Session (3:35)
